

SCALEBY PARISH COUNCIL

Minutes of a Meeting held on Wednesday 20 March 2019 in Scaleby Village Hall at 7.30pm

Present: Councillors L Thompson (Chair), M Grant, G Little, R Marston and T Moore

In Attendance: City Cllrs M Bowman and J Bainbridge. County Cllr J Mallinson.

270/19 Apologies for Absence

Apologies were received and accepted from Cllr G McGarr.

271/19 Requests for Dispensations

No requests for dispensations were received.

272/19 Declarations of Interest

Cllr Little declared an interest under an item regarding water supply (279/19).

273/19 Minutes of Meeting Held Wednesday 23 January 2019

Resolved that the minutes of the last meeting of the Parish Council be agreed and signed by the Chairman as a true and accurate record.

274/19 Public Participation

City Cllrs Bowman and Bainbridge informed members that this would be their last meeting as the ward boundary changes meant they would be serving in different areas. They both stated they had thoroughly enjoyed attending, having served for 20 and 12 years respectively. Cllr Thompson thanked them sincerely on behalf of the Council for their assistance over the years and wished them both luck in the future.

County Cllr Mallinson confirmed he would continue to be in attendance.

It was noted that the Sands redevelopment/pool issue continues to be ongoing, with reports being presented later in the year.

275/19 Planning Matters

19/0128 Scaleby Castle, Scaleby, Carlisle, CA6 4LN - Internal Alterations to Dining Room and Kitchen to Reconfigure the Layouts (LBC)

Resolved that no representations be made on the application.

276/19 Administrative Matters

276.1 Standing Orders and Financial Regulations

Resolved to adopt updated standing orders with immediate effect. Also **noted** that the Clerk had undertaken a review of the Financial Regulations with no changes required to them at present.

276.2 Internal Audit Documents

Resolved to adopt updated documents as follows and to accept the review of the effectiveness of the internal audit:

- internal audit checklist
- internal audit plan
- internal auditor terms of reference
- asset register
- risk assessment

276.3 Internal Auditor

Resolved to continue the appointment of Mrs P Cronin as internal auditor for the financial year 2018/19 and until further notice.

276.4 Fidelity Insurance Guarantee

Resolved that the above has been reviewed and is adequate.

276.5 Elections 2019

It was **noted** that nomination papers for the forthcoming elections have been circulated to all Cllrs and that they need to be completed and submitted to the Civic Centre before 4pm on 3rd April 2019 if not given to the Clerk following the meeting.

276.6 War Memorial

The Clerk reported that Historic England had notified the Council of their research into listing the monument. The information had been circulated to the Village Hall Management Committee and it was **noted** that there were no objections.

277/19 Highways Matters

Cllr Little reported ongoing concerns over the protruding kerbstone at Longpark. The Clerk is to re-report the problem.

Cllr Thompson reported standing water on the main road to Horsegills. County Cllr Mallinson offered to meet with her the following day to investigate potential ways for Highways to intervene.

Cllr Moore noted that the pothole outside the caravan had been repaired well and promptly.

Cllr Marston reported that Chapel Lane required resurfacing works; the Clerk to report.

County Cllr Mallinson noted that emergency road repair funds released by the Government had all been spent but acknowledged some roads remained in need of works.

278/19 Financial Matters

278.1 Statement of Accounts to 28th February 2019

Resolved: To receive and note the statement of accounts to date which had been circulated alongside the agenda.

The balance at bank at 31st December was £7,136.78

It was **resolved** to ring fence the unclaimed donation for the Church and carry forward to the financial year 2019/20 for consideration at the May meeting.

278.2 Clerk's Salary

Resolved: To agree implementation of the new National NJC pay scales, effective 1 April 2019 with a £49.92 increase annually.

278.3 Donation Request

Resolved to donate £100 towards the Great North Air Ambulance (LGA 1972 s137).

278.4 Payments

Resolved to authorise payments as follows:

- Sarah Kyle, March salary plus reimbursements, £150.36
- HMRC, March PAYE, £31.00
- YPO, stationery, £8.32
- Scaleby Village Hall, rental, £50.00
- Equiphase, website hosting, £60.00

Payments for the Clerk's salary and PAYE for the first month of 2019/20 were also approved.

278.5 Receipts

Resolved to note the receipt of £336 from GLL for the summer play days. It was noted that provision for two summer play days had been accounted for in the precept report therefore the Clerk is to open discussions with the providers for ratification in May.

279/19 Council Matters and Agenda Items for Future Meetings

Cllr Little reported ongoing problems with the water supply. A discussion was held regarding the various pressure measurements and the difficulties with the supply from United Utilities.

A discussion was held regarding the future expected problems with water supply and the impact large scale housing developments may have on natural resources as well as infrastructure in Carlisle.

280/19 Schedule of Correspondence, Notices and Publications

A schedule of notices and publications received since the last meeting and not otherwise on the agenda were received and noted.

281/19 Date of Next Meeting

Resolved that the Annual Meeting of the Parish Council will take place on 15th May 2019 in Scaleby Village Hall. The Annual Meeting will directly follow the closure of the Annual Parish Meeting which will begin at 7.30pm.

There being no further business the Chairman closed the meeting at 8.13pm.